

# CECC School Improvement Plan 2020-2021

## Building Snapshot

School Name	Champaign Early Childhood Center
School Address	809 N. Neil St., Champaign, IL 61820
Principal Name	Cheryl Dearing

## Members of School Improvement Leadership Team

Name	Role
Cheryl Dearing	Principal
Ja'Net Cross	Asst. Principal
LeVette Harmon	Equity Chair, Classroom Teacher
Stephanie Hayek	Prof Dev. Chair, Classroom Teacher
Kate Carlson	Student Learning Chair, Classroom Teacher
Makena Brillhart	Culture & Climate Chair, Classroom Teacher

## School Improvement Plan

### SMART GOAL #1

<b>School SMART Goal #1</b> By the end of the 2021-2022 school year, at least 80% of K-bound students will meet their individual letter ID goals		
<b>OBJECTIVES</b>	<b>ADULT PERFORMANCE MEASURE (MEASURABLE ANNUAL TARGET) WHAT WILL ADULTS DO TO MEET THE OBJECTIVES?</b>	<b>STUDENT PERFORMANCE MEASURE HOW WILL YOU MEASURE THE PROGRESS STUDENTS ARE MAKING?</b>
<p>A. All teachers will use The Creative Curriculum Literacy Teaching Strategies (p. 557-8) which includes focusing on letters and words as part of meaningful activities.</p> <p>B. All teachers will differentiate instruction in large and small groups based on the level of each student.</p> <p>C. All teachers will reinforce effort and provide recognition of students' gains.</p>	<ol style="list-style-type: none"> <li>1. 100% of teachers will read a book daily.</li> <li>2. 100% of teachers will include a language building activity in weekly plans.</li> <li>3. 100% of teachers will provide weekly activities in choice boards and instruction that facilitate familiarity with letters, including but not limited to:               <ol style="list-style-type: none"> <li>a. exploring letters in immediate environments</li> <li>b. helping children learn to recognize the letters in their names</li> <li>c. reading alphabet books</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. 80% of students will meet their individual goals, as set by the teacher using the SLO rubric.</li> </ol>

<p><i>*During the Spring of 2021, teachers will be using Zoom at times to provide instruction; therefore, not all objectives, action steps, or measurements will be possible.</i></p>	<p>d. manipulating magnetic letters e. playing alphabet matching games</p>	
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<b>Actions/Activities to carry out the Objective of the SMART Goal</b>	<b>Indicator of Success/ Data Sources</b>	<b>Person(s) Responsible</b>	<b>Timeline (Specific dates, weeks, quarters, months, semester, year)</b>	<b>Indicator of Implementation (How do you know the action/activity is working?) To be completed during Progress Monitoring Meetings (March 31, 2021)</b>	<b>Indicator of Implementation (How do you know the action/activity is working?) To be completed during Progress Monitoring Meetings (June 30, 2021)</b>	<b>Indicator of Implementation (How do you know the action/activity is working?) To be completed during Progress Monitoring Meetings (September 31, 2021)</b>
<p>Letter Activities</p>	<p>Lesson plans</p>	<p>Teachers</p>	<p>Tri-Annually per ELS</p>			
<p>Refer to Interventionist</p>	<p>Referral form</p>	<p>Teachers</p>	<p>Ongoing</p>			
<p>Interventionist provides instruction</p>	<p>Lesson Plans</p>	<p>Mary L.</p>	<p>weekly</p>			
<p>Students are progress monitored on rubrics</p>	<p>Letter ID Rubric monitor form</p>	<p>Teachers Mary L</p>	<p>Midterm/ Semester</p>			

Staff share strategies and successes during curriculum collab meetings	Meeting Minutes	Teachers	2 x per month			
Monthly SIP meetings	Meeting Minutes	Principal	1 x per month			

### SMART GOAL #2

School SMART Goal #2 By Dec 1, 2021, CECC will have 70% of families engaged in some form.		
OBJECTIVES	ADULT PERFORMANCE MEASURE (MEASURABLE ANNUAL TARGET) WHAT WILL ADULTS DO TO MEET THE OBJECTIVES?	FAMILY PERFORMANCE MEASURE HOW WILL YOU MEASURE THE PROGRESS FAMILIES? ARE MAKING?
<p>A. All teachers will provide Families with many opportunities throughout the year to engage individually with their child’s teacher.</p> <p>B. CECC will provide families with opportunities to engage in planning and reflection activities through committees.</p> <p>C. CECC will plan and implement evening and daytime family events.</p> <p>D. CECC will increase the opportunities of family education opportunities.</p>	<ol style="list-style-type: none"> <li>1. 100% of teachers will invite family members to F/T conferences two times a year.</li> <li>2. 100% of CECC building committees will invite parents to participate in meetings (Equity, Student Learning, Culture &amp; Climate, Professional Development &amp; Family Engagement).</li> <li>3. CECC will plan at least 3 evening family events and 2 daytime family events per year.</li> <li>4. CECC will provide at least 2 family education opportunities each year.</li> <li>5. CECC will have a certified PTA for Early Childhood in place by May 2022.</li> </ol>	<ol style="list-style-type: none"> <li>1. 90% of families attend F/T conferences.</li> <li>2. At least four families engage in building committees by May 2022.</li> <li>3. At least 50% of families attend the family events by May 2022.</li> <li>4. At least 25% of families attend family education events by May 2022.</li> <li>5. At least 10 families join and participate in PTA at CECC by May 2022.</li> </ol> <p><i>*During the Spring of 2021, school may be provided virtually, therefore, not all</i></p>

E. CECC will begin the process for starting a PTA.		<i>objectives, action steps, or measurements will be possible.</i>
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<b>Actions/Activities to carry out the Objective of the SMART Goal</b>	<b>Indicator of Success/ Data Sources</b>	<b>Person(s) Responsible</b>	<b>Timeline (Specific dates, weeks, quarters, months, semester, year)</b>	<b>Indicator of Implementation (How do you know the action/activity is working?) To be completed during Progress Monitoring Meetings (March 31, 2021)</b>	<b>Indicator of Implementation (How do you know the action/activity is working?) To be completed during Progress Monitoring Meetings (June 30, 2021)</b>	<b>Indicator of Implementation (How do you know the action/activity is working?) To be completed during Progress Monitoring Meetings (September 30, 2021)</b>
Teachers hold home visits with each family prior to the student starting school	Family Visit Appt. Sheet	Teachers	yearly			

Teachers hold individually family/teacher conferences	F/T Conf Schedule	Teachers	2 x per year			
Each building committee will invite at least two parents/guardians to participate in their committee.	Meeting Minutes	Com. Chairs	Monthly			
CECC will plan Family Events throughout the year (Fall & Spring Festivals, Literacy Lunches, NAAPID, Family Concerts)	Attendance sheets	Principal Prof Dev/Fam Eng Comm., Family Liaison	Annually			
CECC will collaborate with CU Early to provide at least 2 family education events.	Attendance Sheets	Principal, Family Liaison	Annually			

**EQUITY GOAL**

<b>Equity Goal: Action Steps to Improve Academic Achievement of Black Students at <i>Champaign Early Childhood Center</i></b>				
<b>Action Step Details Including Specific Activities and/or Strategies</b>	<b>Timeline (Specific dates, weeks, quarters,</b>	<b>Responsibility (Person, Team, Committee, or Department)</b>	<b>Measurements of Success and Specific Review Dates</b>	<b>Progress based on Timeline and/or Review Dates</b>

	months, semester, year)			
<b>Action Step #1:</b> Create a building Equity Team/Committee comprised of the principal, assistant principal, teachers, support staff, and at least one parent. The team will develop a 3-year plan focusing on creating a <i>culturally responsive</i> building climate and culture with a focus on black students.	Monthly meeting beginning in Sept through May.	Cheryl Dearing, Principal; Ja'Net Cross, Asst. Principal; LeVette Harmon, Equity Committee Chairperson	Equity Committee agendas and minutes will be reviewed monthly by principal, as well as surveys to staff and families to respond to cultural responsiveness	Oct 2020 Jan 2020 May 2021
<b>Action Step #2:</b> Meet with parents of black children who attend CECC to discuss any concerns and ideas of how to improve teaching and learning of black children at CECC, either in person or via phone/Zoom.	Conduct quarterly parent focus group meetings. Reach out to 10 families each week via phone or email to facilitate conversation.	Cheryl Dearing, Principal Ja'Net Cross, Assistant Principal, LeVette Harmon, Equity Committee Chairperson	Minutes from Parent meetings, results from parent surveys, log of parent contacts	Oct 2020 Jan 2020 May 2021
<b>Action Step #3:</b> In consultation with district administration, all staff will engage in 3 equity modules (along with pre/post activities) designed to address root cause, implicit bias, and equity.	Jan 4th, March 16th, May (prior to 5/24)	Cheryl Dearing, Principal	100% of staff engage in Modules A, B, C (Attendance)	April 30, 2021 June 30, 2021
<b>Action Step #4:</b> Collect specific data on discipline of black students at CECC and compare with peers of the same age to determine any discrepancy.	Quarterly discipline data	Cheryl Dearing, Principal; Ja'Net Cross, Assistant Principal	Review discipline quarterly to compare with same age peers for any discrepancies	Oct 2020 Jan 2020 May 2021

<p><b>Action Step #5:</b> Consider race as a determining factor if the child meets at least 2 other qualifying PFA risk factors, particularly for black children, when enrolling students under the PFA grant.</p>	<p>Review screening results post screening events (varies)</p>	<p>Cheryl Dearing, Principal; Ja'Net Cross, Assistant Principal; CECC diagnostic/screening teams</p>	<p>If child meets PFA at risk criteria threshold, <b>and</b> they are identified as African American, they will be prioritized for enrollment. CECC enrollment data sheets and screening data spreadsheets.</p>	<p>Oct 2020 Jan 2020 May 2021</p>
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**Unit 4 Strategic Plan and Board Resolution Non-Negotiables Annual Confirmation**

<p><b>School SIP team that promotes shared leadership in development of the SIP</b></p>	<p><b>SIP Plan that has 2-3 SMART goals with action steps</b></p>	<p><b>Fully developed Equity Goal that includes mandatory diversity and inclusion, equity, and implicit bias training</b></p>	<p><b>K-2 Literacy Plan incorporated in the SIP plan for elementary schools</b></p>	<p><b>Implementation of two elements of the Danielson Framework included in the SIP plan</b></p>
<p>Yes</p>	<p>Yes</p>	<p>Yes</p>	<p>Not Applicable</p>	<p>Yes</p>



## BUDGET

BUDGET	Timeline		Source of Funds	Accountability	Budget					
Tasks to accomplish the specific actions of the plan.	Start Date	Completion Date	What funding source is being used?	Person(s) Responsible/	Salary Stipend or Sub costs	Benefits (x .2501_	Supplies	Other Services	Capital Outlay	TOTAL
School Improvement Team Committee and Subcommittee Chair Stipends (Leave)	9/20	6/21	Title 2	Cheryl Dearing	\$3250	\$800				\$4000
			Choose an item.							
			Choose an item.							
			Choose an item.							
			Choose an item.							
<b>TOTAL</b>										<b>\$4000</b>

